**HLTA ENGINEER’S ADVISORY COUNCIL SCHOLARSHIP PROCEDURES**

PURPOSE

To encourage and educate qualified engineers in the hospitality industry in building maintenance, HVAC, electrical, refrigeration, energy management and other trades to further their knowledge in the field.

ELIGIBILITY

Scholarships shall be available to all eligible engineering personnel, technicians, administrators, managers, and supervisors that are current members of the HLTA Engineers Advisory Council in good standing and have at least 3 years’ experience in the hotel engineering field.

Scholarship funds will be paid directly to the institute (i.e.; college, trade/tech school, or program) of the selected and awarded candidate.

PROCEDURE

***EAC Scholarship Committee***

The Scholarship Committee shall consist of all seven (7) EAC board members and one (1) HLTA Executive member.

***Scholarship Funding***

The Hawaii Lodging & Tourism Associations, Engineer’s Advisory Council conducted their First Annual, Engineer’s Advisory Council Scholarship Fund Golf Tournament at the Kaanapali Golf Course on Maui in 2015. Proceeds from this event will be awarded to eligible candidates. In general, scholarships will be awarded from $1,000, depending on need.

The number of scholarships and amounts shall be determined by the HLTA EAC Scholarship Committee based on funds available.

**Selection Process**

The Applications for Scholarships shall be sent by the HLTA EAC Chairperson. This document will be posted online on the Engineer’s Advisory Council Website for public information. It may also be posted on the HLTA Website.

Applications for Scholarships are to be submitted by the individual and/or eligible candidates and may be submitted electronically to the EAC Scholarship Committee at info@hawaiilodging.org or mailed to:

Hawaii Lodging and Tourism Association

Engineers Advisory Council Scholarship Committee

2270 Kalakaua Avenue, Suite 1702

Honolulu, Hawaii 96815