

**VOLUNTEER FORM**

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| --- | --- |
| Name |  |
| Company |  |
| Email |  |
| Phone Number |  |
| What specific skills would you like to share as a volunteer for Women in Lodging & Tourism?         |
| I hope to experience from volunteering: |

I am interested in the following (select all that apply)
[ ]  Membership Committee

[ ]  Program and Development Committee

[ ]  Business Development Committee

[ ]  Event Registration

[ ]  Other – Please specify:

Please fax your form to the Hawai`i Lodging & Tourism Association (808) 924-3843 or email to info@hawaiilodging.org

**Women in Lodging & Tourism**

**Committee Descriptions**

**Membership**

* Promote awareness of membership benefits by developing and maintaining membership information material;
* Develop and implement strategies for recruitment of new members and retention of existing members.

**Programs & Events**

* Identify relevant topics of interest
* Responsible for working with all committees to plan and execute member events

**Business Development**

* Responsible for oversight of the organization's fundraising efforts.
* Establish a fundraising plan.
* Work with members in the efforts to raise money.
* Lead outreach efforts/fundraising events such as overseeing organization logistics, recruiting volunteers, etc.
* Monitor fundraising efforts to be sure that ethical practices are in place, that donors are acknowledged appropriately, and that fundraising efforts are cost-effective.